

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

January 1, 2025

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads):

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

NONE

Organizational Section

Chad Ashbaugh, Chairman, opened the floor for the reorganization of Rushcreek Township Board for 2023.

Nominations for the position of Chairman of Rushcreek Township for 2024.

Trustee Moyer nominated Trustee Ashbaugh for the position of Chairman of Rushcreek Township Board for 2024. Trustee Ashbaugh agreed to accept the appointment. Hearing no other nominations, Trustee

Downard moved to close the nominations and appoint Trustee Ashbaugh as the Chairman of the Rushcreek Township Board of Trustees for 2025.

Roll Call: Chad : Aye Jim: Aye Rick: Aye

Trustee Ashbaugh opened the floor for nominations for the positions of **Vice Chairman of Rushcreek Township Board** for the 2025. Trustee Moyer nominated Trustee Downard for the position of Vice Chairman of the Rushcreek Township Board of Trustees for 2024. Trustee Downard agreed to accept the appointment. Hearing no other nominations, Trustee Ashbaugh moved to close the nomination and appoint Trustee Downard as the Vice Chairman of the Rushcreek Township Board of Trustees for 2025.

Roll Call: Chad : Aye Jim: Aye Rick: Aye

The floor was turned over to Chairman Trustee Ashbaugh to proceed with the business.

MINUTES

The Minutes from the December 30, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval.

Motion to accept: Trustee Downard **Second:** Trustee Ashbaugh

Roll Call: Chad: Aye Rick: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

The delegation of duties for 2025 were presented as follows:

There are approximately 39 miles of roads in Rushcreek Township that, in the past, have been divided into thirds. The Trustees agreed to the road assignments as follows:

Trustee Downard	North
Trustee Ashbaugh	South
Trustee Moyer	East

Trustee Moyer will be the Trustee overseeing the Fire Department/Zoning for 2025 and will be paid 90% from 2191-220-111 except for 10% from the General Fund for township meetings.

Trustee Ashbaugh will be the Trustee overseeing the Road Department for 2025 and will be paid 90% from 2192-330-111 except for 10% from the General Fund for township meetings.

Trustee Downard will be the Trustee overseeing the Administration for 2025 and paid as follows; 80% from General Fund 1000-110-111; 10% from 2192-330-111; and 10% from 2191-220-111.

The Board of Trustees and Fiscal Officer will be the members of the Township Audit Committee. The Fiscal Officer reminds the Trustees that since they chose salary, it is their responsibility to make sure that their time reflects the proper funds to satisfactorily pass the State Audit.

The Health Department District Advisory Council meets quarterly or on a as needed basis. Trustee Downard will serve as the representative with Trustee Ashbaugh serving as the alternate.

The Fairfield County EMA meets on an "as needed" basis. Trustee Moyer will serve as the representative with Trustee Ashbaugh serving as the alternate.

Zoning Commission review of expired terms – Shad Kistler **Resolution 2025-6**
 Zoning Board of Appeals review of expired term – Phil Miller **Resolution 2025-5**
Both terms expiring in 2029

Presented Resolution **2025-1** Noxious Weed Policy that Rushcreek Township Trustees have adopted as set forth in Section 5579.05, 5579.06 and 5579.07 of the Ohio Revised Code.

Presented Resolution **2025-2** 2023 Holiday Schedule

Presented Resolution **2025-3** GAAP accounting rules and opinion.

Presented Resolution **2025-4** Capital Fund (4901).

FINANCIAL SECTION

EFT 1-2025 through 21-2025 in the amount of \$34,594.44

Regular Purchase Orders 1-2025 through 20-2025

Blanket Purchase Orders 1-2025 through 41 -2025

December 2024 Bank Reconciliation

2024 End of Year Certificate

Motion to accept and pay: Trustee Downard Second: Trustee Ashbaugh

Roll Call: Chad **AYE** Jim **AYE** Rick **AYE**

Fiscal Office

We need to complete an inventory for all departments, a table was sent to departments for update and review

Fire

2024 Overall Runs 589 . 456 were EMS related resulting in 244 transports or 77% of the run total, 133 were FIRE/MVA related. 2024 Mutual Aid runs were 136 given, received 34. 25 % of total runs

Fire and EMS runs 12/16/2024 through 12/31/2024.

18- EMS		8- transports
3- Fire		
3- MVA		
1-Mutual Aid given		3- Mutual Aid received

Mutual Aid Breakdown 12/16/2024 through 12/31/2024

	Given	Received
Berne Township	1	<u>0</u>
Junction City	0	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	0	<u>3</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	0	<u>0</u>

2024 Mutual Aid Totals

Berne Township	19	1
Junction City	50	0
Marion	10	1
Lancaster	1	<u>0</u>
Pleasant	6	11
Richland	31	21
Misc. (Somerset, Hopewell, Straitsville, New Lex	6	<u>0</u>

Zoning

Lot split on Zion Road

Permit application for Poling – Pole Barn

Road Department

Road crew been removing limbs and trees from roads

Maintenance on equipment

Ditching on Houck

Culvert extension on pleasant view Rd

Upcoming Stone bid:

The Rushcreek Township Trustees are accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta St., Bremen, OH. Stone & trucking priced separately. Contract valid through February 27, 2026. Bids must include current BWC certification, unless owner/operator, and proof of insurance. Bid opening will be held February 19, 2025 at 7pm. Inquiries: 740-569-7181 Ext. #11.

Rushcreek Township Trustees reserves the right to reject any or all bids.

Also reviewed bid for grindings. Both bids will be published on our website and in the Eastern Edition of the Towne Crier.

Administration

Health insurance renewal information received. Current quote is a 3.98% increase for a monthly premium of 1112.94. MWG premium saver portion should we choose to retain will stay the same. We have asked our agent to go back to Allied to neg a smaller increase.

Road Department dump truck bed replacement for the 2002 Red International. Trustee Downard will work with Richard to get measurements and some initial pricing on a replacement for the Board to consider.

Trustee Moyer asked under further business if a list of proposed 2025 Chip Seal Roads is available yet. Richard was able to provide a list of proposed roads which does in the remaining gravel roads in the

Township to be double sealed (Young, Houck, Shaw) Trustee Ashbaugh stated we have been working toward this point at approximately 2 miles of new sealed road. These would be the final roads. There was discussion about Shaw Road.

Motion to enter into Executive Session under ORC 121.22 G(1); To discuss employee compensation and benefits

Motion: Trustee Ashbaugh **Second:** Trustee Downard **TIME:** 7:29 p.m.

Return to regular session: **TIME:** 8:03 p.m.

Trustee Moyer Motion: Increase for full time FF2/ EMTP rate from \$19.72 to 20.21 based on 2920 hours per year, 240 hours per month, 120 hours per pay, 24 pays per year. Effective 1/1/2025 **Second:** Trustee Downard. **Roll Call:** Chad: Aye Rick: Aye Jim: Aye.

Trustee Moyer Motion: Increase for full time FF2/ EMT rate from \$17.50 to \$17.93 based on 2920 hours per year, 240 hours per month, 120 hours per pay, 24 pays per year. Effective 1/1/2025 **Second:** Trustee Ashbaugh. **Roll Call:** Chad: Aye Rick: Aye Jim: Aye.

Trustee Downard Motion: Promote full time FF2/EMT Steven Kilbarger as recommended by Trustee Moyer and Chief Duvall to the officer rank of Lieutenant . Further, as an Officer of the department, the rank of Lieutenant will receive an additional .25 per hour pay raise. Effective 1/1/2025 **Second:** Trustee Moyer. **Roll Call:** Chad: Aye Rick: Aye Jim: Aye.

Trustee Ashbaugh Motion: Increase for Richard Campbell effective with 1/1/2025 pay cycle to \$21.83 per hour. Effective 1/1/2025 **Second:** Trustee Downard. **Roll Call:** Chad: Aye Rick: Aye Jim: Aye

Trustee Ashbaugh Motion: Increase for David Campbell effective with 1/1/2024 pay cycle to \$19.06 per hour. Effective 1/1/2025 **Second:** Trustee Downard. **Roll Call:** Chad: Aye Rick: Aye Jim: Aye

Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 8:09 p.m.






