

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

February 19, 2025

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call of the Board:** Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

**VISITORS**

Lisa Criner- Zoning Inspector, Dave Foltz- Zoning Comm. Chair, Charlie Hockman-RPC Representative,

Phil Miller- Zoning Board of Appeals Chair

**Bid Opening**

**Rushcreek Township Trustees** are accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta St., Bremen, OH. Stone & trucking priced separately. Contract valid through February 27, 2026. **Bids must include current BWC certification**, unless owner/operator, **and proof of insurance**. Bid opening will be held **February 19, 2025 at 7pm**. Inquiries: 740-569-7181 Ext. #11. Rushcreek Township Trustees' reserve the right to reject any or all bids.

1# of bid received: Trustee Ashbaugh **Motion to accept bid from: Shelly Materials : hauling rate per ton \$6.50**

**Second: Trustee Downard Roll Call: Chad: Aye Rick: Aye Jim: Aye**

**Zoning Commission, Zoning Board of Appeals and Regional Planning**

Dave Foltz: The Commission is seeking clarification of the proposed Solar policies created and submitted to Regional Planning. The Commission met and created policies that were sent to Regional Planning. Regional Planning approved the policy with suggested changes/omissions and Commissioner Fix. Dave Foltz extended an invitation on 1/23 to a Commission meeting to Holli Mattei and Josh Hilberry. Dave waited until February 2/5 and made a second contact. RCP responded on 2/10 they would not be able to attend a meeting due to other commitments. The Commission decided a possible Zoom meeting could possibly fit into schedules for RCP. They extended that offer on 2/13 and have not received a response. The Commission is eager to wrap policy change and submit to the Board of Trustees for final approval prior to April. Discussion: possibly, RCP could list specifics of the changes or deletions they proposing since it was indicated at the RCP meeting the Commission should be sending more complete policy adjustments. Charlie Hockman stated there was some critical comments of how the policy was submitted to RCP for approval. Lisa suggested sending Commissioner Fix an email asking for the assistance that was offered. Dave indicated further discussion was needed on the updated cemetery policy. Trustee Downard felt after a conversation with the PA office about private cemeteries we should reduce any language to refer to a section of the ORC.

Phil Miller asked if the Zoning Board of Appeals could receive new Zoning Policy Books. 2 revisions have been made that are not in the current books. They would need five new books. Lisa asked if we could maintain two original copies of the policy. One at the Fiscal Office and another with the Zoning Commission chair to maintain continuity of the policy.

Charlie Hockman asked if the Commission had received a copy of the Model Zoning Code and could begin to incorporate that into reviewing our policies. Dave stated they did have a copy and will use the Model Zoning code where applicable to our Township. All representatives were introduced to Zoning Inspector Lisa Criner. It was requested that when available Lisa attend Board of Appeals and Commission meetings for her feedback.



### MINUTES

The Minutes from the February 5, 2025 regular meeting along with Zoning Board of Appeals minutes have been distributed for review prior to the meeting, and are being presented for approval. **Motion to**

**accept:** Trustee Downard **Second:** Trustee Moyer

**Roll Call:** Chad: Aye Rick: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

### FINANCIAL SECTION

Warrant #'s 43804 through 43823 and EFT 69-2025 through 108 -2025 in the amount of \$ 21,101.58

#### Fiscal Office

Nothing to report

#### Fire

Medicount Fee for service review and proposed new rates. The Board reviewed the proposed new rate adjustments and approved to be sent to MediCount. The new rates would be effective April 1<sup>st</sup>. VASU antenna location and purchase options. After further review. Chief is proposing to move forward with the prior VASU quote to mount the antenna on the rear of the Firehouse. The cost in that proposal is \$1,489.76. The Board agreed to move forward.

Time tracking software, spreadsheets, options were presented for consideration to improve time tracking for the department. Chief indicated the he is not comfortable with the fees for installation of the ESO product. Fiscal Office reviewed the Excel spreadsheet and is not comfortable with the departments ability to maintain the sheet. Chief would like to table the discussion at this time and continue with TimeTrax and make additional efforts to gain accuracy. Fiscal Office indicated that mistakes with holiday, sick, personal pay must be addressed to avoid errors on payroll.

EMS	29	RUNS	TRANSPORTS	11
FIRE	0		0	
MVA	2			
MUTUAL AID	2	GIVEN	3	RECEIVED

	GIVEN	RECEIVED
Berne Township	0	<u>0</u>
Junction City	1	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>1</u>
Richland	1	<u>2</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	0	<u>0</u>



### Zoning

Conditional use hearing for Rushcreek Valley Customs – Eaton approved  
New construction permit for Zion Road  
New construction permit for Jerusalem Road

### Road Department

Ditching on several roads  
Treating roads for snow and ice  
Clearing trees and limbs

#### **NOTICE TO BID**

The Rushcreek Township Trustees are accepting sealed bids **for approximately 400-500 ton of Cold patch to be milled onsite at 213 Marietta Street, Bremen, OH.** Bid must include current BWC certification, proof of insurance and able to sign hold harmless agreement. Bid must be received by 6:30 p.m. March 19<sup>th</sup> 2025. **Bid opening will be held March 19th, at 7 P.M. at the regular board meeting. Details regarding the bid can be obtained by calling (740) 569-7181 ext. 11.** Rushcreek Township Trustees reserve the right to reject any or all bids.

#### **NOTICE TO BID**

The Rushcreek Township Trustees are accepting sealed bids **for approximately 2000 ton of #8 Cracked gravel delivered to 213 Marietta Street, Bremen, OH.** Stone billed separately and hauled from OLEN Corporation 4755 S. High Street, Columbus, OH. Bid must include current BWC certification, unless owner/operator, along with proof of insurance. Bid must be received by 6:30 p.m. April 16th, 2025. **Bid opening will be held April 16th, at 7 P.M. at the regular board meeting. Details regarding the bid can be obtained by calling (740) 569-7181 ext. 11.** Rushcreek Township Trustees reserve the right to reject any or all bids.

#### **NOTICE TO BID**

The Rushcreek Township Trustees will be accepting sealed bids for **2025 chip seal project of approximately 12.80 miles single seal and 2.4 miles of DOUBLE seal road in Rushcreek Township. Sealed bids must be received by 6:30 pm; April 16, 2025.** All Bids must include valid BWC and insurance certificates. Successful bid will be required to execute a hold harmless agreement with. Trustees reserve the right to accept or reject any or all bids. **Detailed bid information can be obtained by contacting Rushcreek Township Road Department at 740-569-7181 Ext. 11. . Bid opening will be held April 16, 2025 at 7 P.M. at the regular board meeting.**

Trustee Ashbaugh is tabling the level coat discussion at this time until we can look at the level of work to be completed on the 2025 Chip Seal list. He is suggesting we would consider Heyd and/or Pleasant View.

Trustee Ashbaugh has received 2 quotes for sandblasting the Gray Freightliner bed. He would like to narrow down those quotes and discuss at the next meeting.

### Administration

Trustee Downard and Lisa B. reviewed prior Force Account paperwork, submissions and emails to the County Engineer. It would appear from emails there is outstanding funds from 2018 for Graffis and McCullough Road culvert projects. Engineers office may require additional paperwork to complete

those reimbursements. 2020 submissions included Ireland, Purvis and Pumpkin Vine. Various portions of those submissions appear to be missing. Richard is reviewing documentation to complete those requests. Post COVID, no submissions for reimbursement have been completed. Trustee Downard will determine if updated submission/request documents are needed and what outstanding funds are available. The Road Department will begin submitting Force Account documentation for culverts in 2025.

**Further Business:**

NONE

Trustee Ashbaugh moved to adjourn at 7:53

A handwritten signature in blue ink, appearing to read "Chad Ashbaugh", written over a horizontal line.A handwritten signature in blue ink, appearing to read "J. Downard", written over a horizontal line.A handwritten signature in blue ink, appearing to read "R. Meyer", written over a horizontal line.



**Payment Listing**

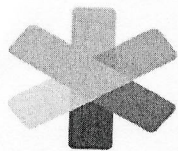
UAN v2025.1

2/20/2025 to 3/5/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
109-2025	03/04/2025	03/03/2025	EP	CHAD M ASHBAUGH	\$565.76	O
110-2025	03/04/2025	03/03/2025	EP	LISA A BURNWORTH	\$823.49	O
111-2025	03/04/2025	03/03/2025	EP	DAVID G CAMPBELL	\$1,234.83	O
112-2025	03/04/2025	03/03/2025	EP	RICHARD CURTLENN CAMPBELL	\$1,513.47	O
113-2025	03/04/2025	03/03/2025	EP	LISA A CRINER	\$174.00	O
114-2025	03/04/2025	03/03/2025	EP	JAMES S DOWNARD	\$646.31	O
115-2025	03/04/2025	03/03/2025	EP	WILLIAM M. DUVALL	\$937.63	O
116-2025	03/04/2025	03/03/2025	EP	AMBER LEE-ANNE FLINT	\$1,832.45	O
117-2025	03/04/2025	03/03/2025	EP	MATTHEW GRAHAM	\$770.31	O
118-2025	03/04/2025	03/03/2025	EP	ERIKA N HEDGES	\$185.93	O
119-2025	03/04/2025	03/03/2025	EP	JEREMI W HEDGES	\$1,854.66	O
120-2025	03/04/2025	03/03/2025	EP	JORDAN P IRWIN	\$305.78	O
121-2025	03/04/2025	03/03/2025	EP	ANTHONY M. KERR	\$1,484.45	O
122-2025	03/04/2025	03/03/2025	EP	STEVEN PHILLIP KILBARGER	\$1,880.53	O
123-2025	03/04/2025	03/03/2025	EP	RICHARD E MOYER	\$652.79	O
124-2025	03/04/2025	03/03/2025	EP	BRADEN L SHULL	\$1,525.44	O
125-2025	03/04/2025	03/03/2025	EP	RYAN M SMITH	\$1,606.19	O
127-2025	03/05/2025	03/03/2025	EW	DEPT OF TREASURY - IRS	\$3,858.82	O
128-2025	03/05/2025	03/03/2025	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,771.92	O
129-2025	03/05/2025	03/03/2025	EW	Ohio Police & Fire Pension Fund	\$11,001.55	O
43824	03/05/2025	03/05/2025	AW	OFFICE MART, INC.	\$241.10	O
43825	03/05/2025	03/05/2025	AW	DAVID W FOLTZ	\$25.00	O
43826	03/05/2025	03/05/2025	AW	SHAD KISTLER	\$15.00	O
43827	03/05/2025	03/05/2025	AW	DUCK, BRUCE	\$15.00	O
43828	03/05/2025	03/05/2025	AW	JOSHUA SCHULTZ	\$15.00	O
43829	03/05/2025	03/05/2025	AW	LACAL EQUIPMENT INC.	\$501.16	O
43830	03/05/2025	03/05/2025	AW	Napa Auto Parts	\$573.15	O
43831	03/05/2025	03/05/2025	AW	FAIRFIELD MEDICAL CENTER	\$201.24	O
43832	03/05/2025	03/05/2025	AW	LACAL EQUIPMENT INC.	\$272.54	O
43833	03/05/2025	03/05/2025	AW	COMPANION LIFE INSURANCE COMPANY	\$323.59	O
43834	03/05/2025	03/05/2025	AW	MECC REGIONAL COUNCIL OF GOVERNMI	\$2,500.00	O
43835	03/05/2025	03/05/2025	AW	BOUND TREE MEDICAL	\$1,596.19	O
43836	03/05/2025	03/05/2025	AW	VILLAGE OF BREMEN	\$189.50	O
43837	03/05/2025	03/05/2025	AW	SUNOCO CORPORATIION	\$18.79	O
43838	03/05/2025	03/05/2025	AW	ATLANTIC EMERGENCY SOLUTIONS	\$855.00	O
43839	03/05/2025	03/05/2025	AW	RESPONSOFT	\$175.00	O
43840	03/05/2025	03/05/2025	AW	MIDWEST TOWING & RECOVERY LLC	\$165.00	O
Total Payments:					\$43,308.57	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$43,308.57	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation





# Medicount

The EMS Billing Experts

## Billing Rate Change Request

Date: 2-19-2025

Client Name: RUSHCREEK TOWNSHIP

Client Number: \_\_\_\_\_

Fill out the information below and submit through the Customer Portal using the "Send Files" page and choose "Rate Change Form" as the document type.

Charge Description	HCPCS	Current Rate	New Rate	Effective Date of Service
BLS Emergent	A0429	680.00	690.00	04-01-25
BLS Non-Emergent	A0428			
ALS Emergent	A0427	845.00	865.00	04-01-25
ALS Non-Emergent	A0426			
ALS 2	A0433	1175.00	1195.00	04-01-25
Mileage	A0425	14.25	14.75	04-01-25
Mileage Non-Emergent	A0425			
Treatment in Place (Treat Non-Transport)	A0998			
Other	N/A			

\*Rate Change Request must be received 30 days before the effective date of the change.

\*If your Department/Agency charges different rates for multiple types of Treatment in Place services, add them below or on a separate sheet with descriptions (i.e., refusals, lift assist, treatment with meds, etc.).

Signature: \_\_\_\_\_

Date: 2/19/2025

Medicount Account Representative: \_\_\_\_\_  
(AE Reminder – submit to Medicount operations via email AND on shared drive)



# Shelly MATERIALS

A CRH COMPANY

**Todd Achauer**  
6305 Saltillo Road East Fultonham, OH 43735  
Phone: (740)-297-9467  
Fax: (740)-849-2599  
Todd.Achauer@shellyco.com

**QUOTE #** Q1129833-4  
**Quote Date:** 2/13/2025  
**Expiration Date:** 2/28/2025

## Customer Information:

14051 Rushcreek Twp. Fairfield  
PO Box 88  
213 Marietta Street  
Bremen, OH 43107

**Contact:** Richard

**Phone:**

**Fax:**

**Email:** rushcreekroadsuper@rushcreektwp.org

## Job Quote Information:

**Job Name:** 2025 - Aggregates

**Job Description:** 213 Marietta St Bremen, OH

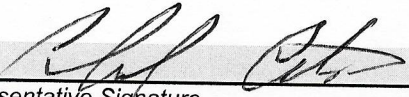
Location	Product	Quantity	UOM	Material Rate	Freight Rate	Total Price
00340 East Fultonham Stone	108.31 8 Gravel-St Louisville	0	TON	\$21.00	\$6.50	\$27.50
00340 East Fultonham Stone	204.34 4 L/S-East Fultonham	0	TON	\$23.00	\$6.50	\$29.50
00340 East Fultonham Stone	202.34 2 L/S-East Fultonham	0	TON	\$23.00	\$6.50	\$29.50
00340 East Fultonham Stone	208.34 8 L/S-East Fultonham	0	TON	\$27.00	\$6.50	\$33.50
00340 East Fultonham Stone	215.34 57 L/S-East Fultonham	0	TON	\$20.50	\$6.50	\$27.00
00340 East Fultonham Stone	220.34 304 L/S-East Fultonham	0	TON	\$17.50	\$6.50	\$24.00
00340 East Fultonham Stone	223.34 411 L/S-East Fultonham	0	TON	\$18.00	\$6.50	\$24.50
00340 East Fultonham Stone	260.34 Rip Rap "D" (3-12 inches; Fultonham	0	TON	\$27.00	\$6.50	\$33.50

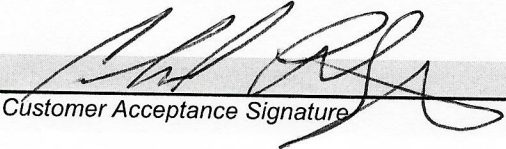
## Attached Standard Terms and Conditions Apply

**Delivery is subject to a fuel surcharge based on \$3.90/gal fuel. For every \$0.10/gal over the \$3.90 baseline, the delivery cost will increase by 1%. Fuel prices are determined at <https://www.eia.gov/petroleum/gasdiesel/> (Midwest)**

- All purchase orders, tax exemption certificates, and payments must be made out to: **Shelly Materials, Inc.**
- It is the responsibility of each customer and each driver hauling product from our facilities to comply with highway load limit laws.
- All pricing becomes effective only after our Sales Department receives your signed acknowledgment.
- Acknowledgment must be received within 30 days of the date of this quote or Shelly Materials, Inc. reserves the right to revise all pricing and conditions.
- Account must be in good credit standing in order to receive quoted prices.
- Prices and terms not applicable if account is on credit hold at time of sale.
- Prices shown above do not include any taxes.
- Any applicable taxes will be included at the time of sale unless a valid tax exemption certificate is on file in our office.
- Shelly Materials, Inc. cannot guarantee quantities per day for independent brokers.
- Fuel surcharges may apply.
- All haul rates are based on a 20-ton minimum and the rate may be adjusted for loads under 20 tons.
- Barges will not be loaded at less than capacity, minimums do not apply

Please send all related documents including the signed quote / purchase order, notice of commencement, and exemption certificates to: **Todd.Achauer@shellyco.com** or Fax **(740)-849-2599**.

  
Representative Signature

  
Customer Acceptance Signature