

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

June 19, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Jane Alder, Ralph Dean, Brian Dean

Jane Alder (attached) asking permission to repair grave markers in local cemetery. Trustee Ashbaugh advised this was still a active cemetery and Ms. Alder would need to seek permission from the Church that operates that particular cemetery. Richard was able to locate information regarding the cemetery in our reference book. Provided Ms. Alder with a copy of the information the Township had. Trustees' Moyer and Downard provided her with possible contact information.

Ralph and Brian Dean presented the Board with a copy of the letter from the County Health Department regarding the septic system and the Amish. They also brought zoning application with plan dimensions of the temporary housing amish are building. Brian Dean will return with a check for the permit application. Advised check would be cashed, permit reviewed by zoning inspector. Advised that Township was notified that someone was already living in the temporary structure. Brian Dean stated they were moving items in from another state but no one was there. Advised the request would be forwarded to Zoning Inspector for review of any additional documentation she may need. Subsequent to the meeting (6/20/24) Trustee Ashbaugh noticed someone does appear to be residing prior to a permit being issued.

MINUTES

The Minutes from the June 5, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval. **Motion to accept:** Trustee Downard **Second:** Trustee Ashbaugh

Roll Call: Chad: **Aye** Rick: **Aye** Jim: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrants # 43573 through 43590 and EFT's 265-2024 through 287-2024 in the amount of \$37,618.11

Motion to approve and pay : Trustee Moyer **Second:** Trustee Downard

Roll Call: Chad: **Aye** Rick: **Aye** Jim: **Aye**

Fiscal Office

Drafted some FAQ items for the zoning web page and sent to our website admin to try and relieve some of the pressure with zoning questions.

Starting the 2025 estimated budget process. County has a new process this year using Excel spreadsheets rather than UAN budget reports.

Fire

Received a thank you note from Bob, Tim and Jeff Barton on behalf of Patsy Schmelzer.

Received a \$100 donation from Earl Lehman to the Township.

DR Reliable Striping is in the area doing work for the Village on Marietta Street they are would like to donate striping 6 white lines in front of the bay doors for trucks backing in building. The donation is estimated at \$187.20 (attached). Chief stated the work would be done in July. Village is already having the NO PARKING and FIRE LANE

Asst. Chief Irwin will be out for 30 days, Chief will be out 8/9 to 8/16. He is suggesting and will discuss with FF Flint to assist with payroll.

EMS	12	RUNS	TRANSPORTS	7
FIRE	7			
MVA	3			
MUTUAL AID	6	GIVEN	0	RECEIVED

	Given	Received
Berne Township	0	<u>0</u>
Junction City	1	<u>0</u>
Marion	2	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	2	<u>2</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	1	<u>0</u>

Zoning

6/3 Permit issued for pole barn 6336 Borah Hill Road

6/10 Permit issued for inground pool, 3960 West Point

6/10 purchaser of property on Pleasantview asked for permit information to be mailed

6/9 received email from Zack VanHorn stating neighboring property at 10490 Marietta road has violations of a pool to close to property line, accessory building on property line, perimeter fence over line, believes no deck permit issued. Emailed him back stating we would review concerns, provided Board and Fiscal office with copy of email. Trustee Moyer had invited Mr. VanHorn to attend the meeting. Trustee Moyer received a text stating he would be out of town. After discussion, the Board felt best to contact the Prosecutors office over the fence issue. Specifically, the 50/50 split for perimeter fence. Once they receive a response. A letter will be prepared addressing all of the issues.

6/10 – various zoning questions unknown caller and Shelly Hines – Relator regarding a client that has 18 acres and interested in splitting part for son but does not have adequate road frontage and would like to have shared drive. Advised she should speak with county regarding well and septic 1st, survey and permanent easement for shared driveway and apply for a variance.

6/12- permit issued pole barn 11275 McCullough

6/12 – permit issued for concrete pad 1413 Old Rushville Road

6/12 Regional Planning sent a proposed lot split on Pleasantview Road for approval. Did not meet minimum road frontage. 167.83 feet rather than 175. Rejected split and advised they would need to apply for a variance.

6/13 Charles Wittman inquiring about his permit. Advised had been mailed on 6/12.

Road Department

Fairfield County Engineer has extended the Tent Church Road Closure until 6/28
Half complete with mowing
Due to heat have start add stone to some roads that may bleed through.

HEYD road follow up bids based on test results from Resource International

Mount Carmel soil stabilization \$80,070.00

EJ Brenneman \$116,154.00

Motion to accept bid from Mount Carmel Stabilization : Trustee Ashbaugh Second: Trustee Downard

Discussion: Can project be completed in time for September chip/seal ? Fiscal Office to notify Mount Carmel, Trustee Downard will follow up via phone on Thursday or Friday.

Roll Call: Chad: Aye Rick: Aye Jim: Aye

Purchase of a ditching head for the arm mower remains tabled.
Richard and David will be on vacation the 1st week of July

Administration

Rushcreek Feed agreement update- have not received anything back from PA office

Cemetery zoning language update – have not received anything back from PA office

Letter for McCullough Road ROW issue presented for approval and signature of the Board. Letter signed and will be mailed this evening.

Letter for Trails End Right of way issue presented for approval and signature of the Board. Letter signed and will be mailed this evening.

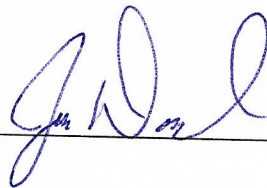
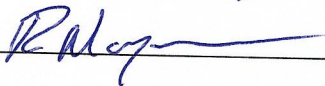
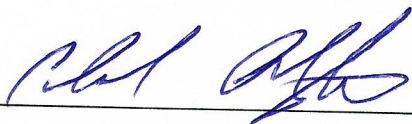
Further Business:

NONE

Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:39 p.m.



Payment Listing

6/20/2024 to 7/3/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
288-2024	06/26/2024	06/26/2024	CH	RUSHCREEK TOWNSHIP	\$103.21	C
289-2024	07/02/2024	07/01/2024	EP	CHAD M ASHBAUGH	\$555.83	O
290-2024	07/02/2024	07/01/2024	EP	LISA A BURNWORTH	\$818.03	O
291-2024	07/02/2024	07/01/2024	EP	DAVID G CAMPBELL	\$1,082.74	O
292-2024	07/02/2024	07/01/2024	EP	RICHARD CURTLENN CAMPBELL	\$1,318.45	O
293-2024	07/02/2024	07/01/2024	EP	JAMES S DOWNARD	\$633.38	O
294-2024	07/02/2024	07/01/2024	EP	WILLIAM M. DUVALL	\$952.21	O
295-2024	07/02/2024	07/01/2024	EP	AMBER LEE-ANNE FLINT	\$1,527.55	O
296-2024	07/02/2024	07/01/2024	EP	MATTHEW GRAHAM	\$640.44	O
297-2024	07/02/2024	07/01/2024	EP	ERIKA N HEDGES	\$323.78	O
298-2024	07/02/2024	07/01/2024	EP	JEREMI W HEDGES	\$1,808.05	O
299-2024	07/02/2024	07/01/2024	EP	BRIAN K. IRWIN	\$23.32	O
300-2024	07/02/2024	07/01/2024	EP	JORDAN P IRWIN	\$301.48	O
301-2024	07/02/2024	07/01/2024	EP	ANTHONY M. KERR	\$1,742.68	O
302-2024	07/02/2024	07/01/2024	EP	STEVEN PHILLIP KILBARGER	\$1,620.23	O
303-2024	07/02/2024	07/01/2024	EP	BRIAN P MALONE	\$165.50	O
304-2024	07/02/2024	07/01/2024	EP	RICHARD E MOYER	\$624.32	O
305-2024	07/02/2024	07/01/2024	EP	BRADEN L SHULL	\$1,487.92	O
306-2024	07/02/2024	07/01/2024	EP	RYAN M SMITH	\$1,580.94	O
307-2024	07/02/2024	07/01/2024	EP	AMANDA TRUAX	\$184.51	O
309-2024	07/02/2024	07/01/2024	EW	DEP'T OF TREASURY - IRS	\$3,605.17	O
310-2024	07/02/2024	07/01/2024	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,623.73	O
311-2024	07/03/2024	07/01/2024	EW	Ohio Police & Fire Pension Fund	\$10,133.00	O
43591	07/03/2024	07/03/2024	AW	JOSHUA SCHULTZ	\$15.00	O
43592	07/03/2024	07/03/2024	AW	VILLAGE OF BREMEN	\$201.71	O
43593	07/03/2024	07/03/2024	AW	SUNOCO CORPORATIION	\$71.17	O
43594	07/03/2024	07/03/2024	AW	FAIRFIELD MEDICAL CENTER	\$50.31	O
43595	07/03/2024	07/03/2024	AW	COMPANION LIFE INSURANCE COMPANY	\$300.89	O
43596	07/03/2024	07/03/2024	AW	R.D. HOLDER OIL COMPANY	\$1,492.04	O
Total Payments:					\$35,987.59	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$35,987.59	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.