

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

August 7, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Absent - vacation

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Fairfield County Deputy Silvia, Charlie Hockman

REGIONAL PLANNING REPORT

Mostly Greenfield and Violet issues . New hire – Nicholas Eastham, the template for the model zoning code is complete. Charlie asked if we received. Stated we had not received. He will follow up and obtain a copy for Commission, and Board. Landlord/Tenant rights documents available at Regional Planning website.

MINUTES

The Minutes from the July 17, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval. **Motion to accept:** Trustee **Second:** Trustee Ashbaugh

Roll Call: Chad: Aye Rick: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrants # 43609 through 43619 and EFT's 334-2024 through 356-2024 in the amount of \$39,099.42
July Bank reconciliation

Motion to approve and pay : Trustee **Second:** Trustee

Roll Call: Chad: Aye Rick: Aye

Fiscal Office

Notice from IRS regarding 4th quarter 2023 reporting error. Can not find any error.
Contacted IRS 2x via phone and unable to reach anyone. Sending letter regarding penalty.

EMA- ARPA Wellness funds submitted for \$3,450.00. Conference call with Pinpoint and EMA to
Resolve outstanding issues. De obligated remaining \$5,125.00 since we can not comply with
extension requirements.

Short term Rental language updated in the Zoning Resolution. Updated copy added to website.

Public records request regarding Westerman's. completed and returned

Received health department notification that batch of mosquitoes collected in Pleasantville
were collected and carry West Nile Virus as of 7/23.

All AOS Fraud Certificates are complete except for Zoning.

ARPA funds. a decision by the Board of what to use remaining funds. Board will have a motion
for 2nd August meeting for remaining funds.

Fire

Air bag issue for medic 541. Unable to locate replacements. Will need to convert the entire system. Horton was supposed to have a quote provided w/ oil system. They are currently estimating 11-16K not including labor for the conversion. Chief is waiting on detailed quote.

Chief on Vacation from 8-10 to 8-18. Trustee Moyer and FF Flint will work on payroll together.

A multi alarm structure fire in Richland Township on Market Street revealed that Rushcreek Township Fire Department had been moved on Richland Township's run card. This move was made by Richland Board of Trustees and Fire Chief regarding EMS runs but also changed fire runs. Richland Chief Vandermark discussed with Chief Duvall and made changes regarding Fire.

MORE Grant for Fire Department Fire Extinguishers possibly . Chief will complete when he returns. Need spare co2 backups.

EMS	25	RUNS	TRANSPORTS	16
FIRE	3			
MVA	3			
MUTUAL AID	5	GIVEN	1	RECEIVED

	given	received
Berne Township	0	<u>0</u>
Junction City	2	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	1	<u>1</u>
Richland	0	<u>0</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	2	<u>0</u>

Zoning

7/16: Provided Conditional use application for **DALE** on PumpkinVine Road for short term rental.

7/17, 25, 26: **Chapman:** plans submitted, detailed square footage not complete and contractor for septic had questions. Called 2 additional 2x regarding why permit had not been issued within 30 days.

Referred to Trustee Downard. No permit was issued without all documents required. Plans were needed with square footage and had been requested on multiple occasions.

7/29: **Hanna** regarding occupancy permit. Advised if all issues regarding well and septic had been resolved with the County she could request an occupancy permit.

7/30, 8/5: **Contractor (McCullough)** dropping permit application after multiple phone calls. Permit application received and approved; permit mailed 8/6

7/30: **Realtor (Walsh)** questions regarding basic information about new construction.

8/5: Herring (Houck Road) permit application received and approved for room addition: permit mailed 8/6

Road Department

Cold patch and pot hole repair on roads to be Chip Sealed

Sail boat was removed from Avalon Road

Clearing culverts and limbs from roads

Applied for MORE grant for new stands and signs for and men working. \$829.76 plus freight

Administration

Rushcreek Feed agreement: PA office requested a legal description. Trustee Downard contacted Steve Pontius. In turn Steve supplied deed description for PA office to create the Right of Way agreement.

Follow up on abandonment of road. It appears a resolution will need to be passed by the Board, submitted to County Commissioners and Engineer to move the process forward. More details coming from PA.


Further Business:

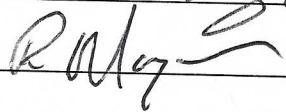
Trustee Moyer asked if local resident, State Employee (ODNR) Jim Baisden could park State Vehicle, pick up truck inside secure fence at the Township lot from Thursday evening to Monday morning. Truck has no hazardous material or contains no tools. Trustee Ashbaugh, Road Supervisor, Richard Campbell stated the lot is secure but not fenced on the back side. However, Mr. Baisden is welcome to park a pick-up truck over the weekend to meet State requirements. Richard will provide a key to Mr. Baisden in the event the Road Department is not here.

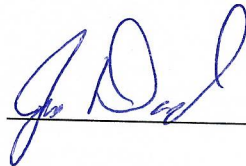
Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:26 p.m.







Payment Listing

8/8/2024 to 8/22/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
357-2024	08/19/2024	08/16/2024	EP	CHAD M ASHBAUGH	\$555.83	O
358-2024	08/19/2024	08/16/2024	EP	LISA A BURNWORTH	\$818.03	O
359-2024	08/19/2024	08/16/2024	EP	DAVID G CAMPBELL	\$1,193.69	O
360-2024	08/19/2024	08/16/2024	EP	RICHARD CURTLENN CAMPBELL	\$1,446.34	O
361-2024	08/19/2024	08/16/2024	EP	JAMES S DOWNARD	\$633.38	O
362-2024	08/19/2024	08/16/2024	EP	WILLIAM M. DUVALL	\$952.21	O
363-2024	08/19/2024	08/16/2024	EP	AMBER LEE-ANNE FLINT	\$1,544.93	O
364-2024	08/19/2024	08/16/2024	EP	MATTHEW GRAHAM	\$851.14	O
365-2024	08/19/2024	08/16/2024	EP	ERIKA N HEDGES	\$226.28	O
366-2024	08/19/2024	08/16/2024	EP	JEREMI W HEDGES	\$1,753.40	O
367-2024	08/19/2024	08/16/2024	EP	JORDAN P IRWIN	\$15.76	O
368-2024	08/19/2024	08/16/2024	EP	ANTHONY M. KERR	\$1,385.60	O
369-2024	08/19/2024	08/16/2024	EP	STEVEN PHILLIP KILBARGER	\$1,723.14	O
370-2024	08/19/2024	08/16/2024	EP	RICHARD E MOYER	\$624.32	O
371-2024	08/19/2024	08/16/2024	EP	BRADEN L SHULL	\$1,621.81	O
372-2024	08/19/2024	08/16/2024	EP	RYAN M SMITH	\$1,488.17	O
373-2024	08/19/2024	08/16/2024	EP	AMANDA TRUAX	\$184.51	O
375-2024	08/19/2024	08/16/2024	EW	DEPT OF TREASURY - IRS	\$3,583.35	O
376-2024	08/19/2024	08/16/2024	EW	TREASURER OF STATE OF OHIO	\$1,110.98	O
377-2024	08/19/2024	08/16/2024	EW	SCHOOL DISTRICT INCOME TAX	\$758.75	O
378-2024	08/19/2024	08/16/2024	EW	REGIONAL INCOME TAX AGENCY	\$492.77	O
43620	08/21/2024	08/21/2024	AW	VERIZON WIRELESS	\$42.78	O
43621	08/21/2024	08/21/2024	AW	AMERICAN ELECTRIC POWER	\$961.22	O
43622	08/21/2024	08/21/2024	AW	KOORSEN FIRE & SECURITY	\$209.97	O
43623	08/21/2024	08/21/2024	AW	COLUMBIA GAS COMPANY	\$735.00	O
43624	08/21/2024	08/21/2024	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$199.98	O
43625	08/21/2024	08/21/2024	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$79.98	O
43626	08/21/2024	08/21/2024	AW	VISA	\$717.87	O
43627	08/21/2024	08/21/2024	AW	ALLIED BENEFIT SYSTEMS, INC.	\$9,632.16	O
43628	08/21/2024	08/21/2024	AW	MWG ADMINISTRATORS -	\$278.60	O
43629	08/21/2024	08/21/2024	AW	RUSHCREEK TOWNSHIP	\$200.00	O
43630	08/21/2024	08/21/2024	AW	SOUTHEASTERN EQUIPMENT COMPANY, I	\$247.58	O
43631	08/21/2024	08/21/2024	AW	R.D. HOLDER OIL COMPANY	\$1,495.52	O
43632	08/21/2024	08/21/2024	AW	LINES AUTO SERVICE INC.	\$439.85	O
43633	08/21/2024	08/21/2024	AW	BREATHING AIR SYSTEMS DIVISION, INC.	\$726.92	O
43634	08/21/2024	08/21/2024	AW	VERIZON WIRELESS	\$80.22	O
43635	08/21/2024	08/21/2024	AW	FIRE HOUSE, INC.	\$133.00	O
Total Payments:					\$39,145.04	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$39,145.04	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation