

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

September 18, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Absent Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Deputy Doss, Melissa Conner representing Citizens for Fairfields. Ms. Conner was here to help in writing zoning regulations regarding solar or assistance in preparing a letter to the Ohio Power Siting Board in opposition to the Eastern Cottontail Project in Walnut Township. She offered handout information to the Board. The Board had already received prior information from another Citizens for Fairfields. Ms. Conner was invited to remain for the rest of the meeting. Trustee's Ashbaugh and Downard accepted additional information regarding the Eastern Cottontail Project

MINUTES

The Minutes from the September 4, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval. **Motion to accept:** Trustee Downard **Second:** Trustee Moyer. **Roll Call:** Chad: **Aye** Jim: **Aye** Rick: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrants # 43653 through 43667 and EFT's 400-2024 through 422-2024 in the amount of \$272,607.26

Reallocate funds 2191-220-190-0002 (part time salary) to meet end of year expenses for health insurance and OP&F Medical Insurance (\$6,000 to 2191-220-215 and 2191-220-221 \$10,800.00)

Purchase order 19-2024 to AgPro for purchase of ditching head

Purchase order 42-2024 for supplies/materials 2031-330-420

Motion to approve: Trustee Downard **Second:** Trustee Ashbaugh

Roll Call: Chad: **Aye** Jim: **Aye** Rick: **Aye**

Fiscal Office

SAS Title received copy of contract for property purchase on 9/9/24 and starting title search.

Documents received from SAS for seller to authorize further search requires signature of seller.

Fire

Trustee Moyer presented Fire Department matters in Chief's absence. DRAFT - Internal job posting created for Part Time Asst. Chief position. Trustee Downard created a draft job posting for the Board to review. The Board approved the posting and asked the Fiscal Office to send an email to all Fire personnel. The Board further agreed the date to submit a resume would be September 29th. Once any/all resumes are received the Board can schedule interviews for the position during a regular meeting in executive session.

Medicount is asking for Medicaid data to assist in getting increased payments for EMS runs.

Donation to the Department received from Earl Lehman in the amount of \$200.00

EMS	20	RUNS	TRANSPORTS	12
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FIRE	5			
MVA	2			
MUTUAL AID	4	GIVEN	0	RECEIVED

	given	received
Berne Township	1	<u>0</u>
Junction City	2	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	1	
Misc. (Somerset, Hopewell, Straitsville, New Lex	1	<u>0</u>

Zoning

Resume received from Logan Wesley for Zoning Inspector position: Towne Crier ad will be published this week then Board will consider any/all applicants for interview and upcoming meeting. Trustee

Moyer reviewed zoning items during the two-week period

Rizer -Permit issued 9/9 for acc. Bldg. McCullough Road

Muncy- 9-16 permit application received for 8701 Pleasantview Road

Patton 9-16 permit application received for 1365 Old Rushville Road

Freisner 9-17 zoning letter sent, Logan Thornville Road

Axe 9-17 Mr. Axe is sending application and check from zoning letter

Road Department

Loaded trucks for chip and seal

Serviced Backhoe

Cleaning up trees on several roads

Fall Road spraying is complete

Richard on Vacation October 6th -11th

Dirt dumped on Right of way on Durbin Run road. Trustee Downard will send a letter.

Amish on Trials End has put more logs out near the road in the Right of Way. Trustee Downard will send a 2nd letter

Road crew removed a couch off Ireland Road and other debris

Thank you to Schmelzer's for removing tree from Rutter Hill

Administration

Resolution 2024-10 Vacate McCullough Road Resolution . The Resolution will be sent to the County Commissioners' for consideration. We received the Petition to Vacate from the County Engineer's office that require signatures and will accompany the Resolution to the County Commissioner's office. Follow-up with PA office on ROW agreement. Distributed the Draft agreement from the PA office to the Board. Trustee Ashbaugh questioned if we should proceed with the agreement at this time. The Board

discussed possible alternatives with the pending purchase of the Mulberry Street property. The discussions also included a more specific list of what Rushcreek Feed is looking for in terms of either reimbursement or labor for the ROW agreement. Trustee Downard indicated he would have a follow-up conversation with Steve Pontious and we should table the agreement until we have a clearer request from Rushcreek Township regarding the agreement.

Trustee Downard will draft letters as requested by the Road Department for the Fiscal Office to mail and add to the correspondence file.

Further Business:

NONE

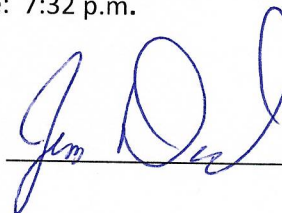
Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:32 p.m.







Payment Listing

9/19/2024 to 10/3/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
423-2024	09/26/2024	09/25/2024	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$29.86	C
424-2024	10/02/2024	10/01/2024	EP	CHAD M ASHBAUGH	\$555.83	O
425-2024	10/02/2024	10/01/2024	EP	LISA A BURNWORTH	\$818.03	O
426-2024	10/02/2024	10/01/2024	EP	DAVID G CAMPBELL	\$1,214.11	O
427-2024	10/02/2024	10/01/2024	EP	RICHARD CURTLENN CAMPBELL	\$1,511.26	O
428-2024	10/02/2024	10/01/2024	EP	JAMES S DOWNARD	\$633.38	O
429-2024	10/02/2024	10/01/2024	EP	WILLIAM M. DUVALL	\$952.21	O
430-2024	10/02/2024	10/01/2024	EP	AMBER LEE-ANNE FLINT	\$1,536.22	O
431-2024	10/02/2024	10/01/2024	EP	MATTHEW GRAHAM	\$1,056.26	O
432-2024	10/02/2024	10/01/2024	EP	ERIKA N HEDGES	\$300.23	O
433-2024	10/02/2024	10/01/2024	EP	JEREMI W HEDGES	\$1,753.40	O
434-2024	10/02/2024	10/01/2024	EP	JORDAN P IRWIN	\$442.45	O
435-2024	10/02/2024	10/01/2024	EP	ANTHONY M. KERR	\$1,385.60	O
436-2024	10/02/2024	10/01/2024	EP	STEVEN PHILLIP KILBARGER	\$2,170.85	O
437-2024	10/02/2024	10/01/2024	EP	RICHARD E MOYER	\$624.32	O
438-2024	10/02/2024	10/01/2024	EP	BRADEN L SHULL	\$1,675.40	O
439-2024	10/02/2024	10/01/2024	EP	RYAN M SMITH	\$1,488.17	O
441-2024	10/02/2024	10/01/2024	EW	DEP'T OF TREASURY - IRS	\$3,974.81	O
43668	09/25/2024	09/24/2024	RW	BRENDA FREISNER	\$1.60	O
43669	09/30/2024	09/30/2024	RW	RICHARD L MUNYAN, JR.	\$35.49	O
43670	10/02/2024	10/02/2024	AW	PINPOINT BEHAVORIAL HEALTH SOLUTIO	\$500.00	O
43671	10/02/2024	10/02/2024	AW	R.D. HOLDER OIL COMPANY	\$771.49	O
43672	10/02/2024	10/02/2024	AW	VERIZON WIRELESS	\$14.16	O
43673	10/02/2024	10/02/2024	AW	Ohio Department of Administrtrative Services	\$375.00	O
43674	10/02/2024	10/02/2024	AW	SUNOCO CORPORATIION	\$110.54	O
43675	10/02/2024	10/02/2024	AW	SHELLY MATERIALS, INC	\$15,072.35	O
43676	10/02/2024	10/02/2024	AW	OHIO DEPARTMENT OF COMMERCE	\$150.00	O
43677	10/02/2024	10/02/2024	AW	COMPANION LIFE INSURANCE COMPANY	\$317.39	O
Total Payments:					\$39,470.41	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$39,470.41	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: ~~O - Outstanding~~, ~~C - Cleared~~, ~~V - Voided~~, ~~B - Batch~~

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

[Signature]
Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

Bank Reconciliation

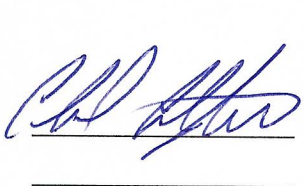
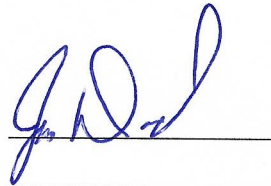

Reconciled Date 9/30/2024

Posted 10/2/2024 9:45:46 AM

Prior UAN Balance:		\$5,586,987.09
Receipts:	+	\$45,303.34
Payments:	-	\$420,251.75
Adjustments:	+	\$222.10
Current UAN Balance as of 09/30/2024:		\$5,212,260.78
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 09/30/2024:		<u>\$5,212,260.78</u>
Entered Bank Balances as of 09/30/2024:		\$5,213,201.87
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$941.09
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 09/30/2024:		<u>\$5,212,260.78</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 09/30/2024.

There are no outstanding adjustments as of 09/30/2024.

Outstanding Payments

Reconciled Date 9/30/2024

Posted 10/2/2024 9:45:46 AM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Warrant	43641	09/04/2024	CHARLIE HOCKMAN	\$15.00
PRIMARY	Warrant	43663	09/18/2024	FIRE HOUSE, INC.	\$642.00
PRIMARY	Warrant	43665	09/18/2024	FAIRFIELD HEALTHCARE PROFESSIONALS	\$247.00
PRIMARY	Warrant	43668	09/25/2024	BRENDA FREISNER	\$1.60
PRIMARY	Warrant	43669	09/30/2024	RICHARD L MUNYAN, JR.	\$35.49
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					\$941.09
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