

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

November 20, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

NONE

REGIONAL PLANNING

Charlie Hockman updated the Board on

CHAIRMAN

Closing for Mulberry Street property complete. Township takes possession on December 14th. We have a demolition permit to complete from the Village. Discussion regarding tear down, roll off scheduling took place. Fiscal Officer will file demolition permit with the Village. Trustee Ashbaugh is anticipating after the 1st of the year and weather dependent. Trustees are volunteering their time and equipment to remove the structures. Township will pay for disposal and stone for the property.

MINUTES

The Minutes from the November 6, 2024 regular meeting along with minutes from Zoning Board of Appeals and Zoning Commission work session have been distributed for review prior to the meeting, and are being presented for approval.

Motion to accept: Trustee Downard **Second:** Trustee Ashbaugh. **Roll Call:** Chad: **Aye** Jim: **Aye**
Rick: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrants 43707 through 43732 and EFT's 490-2024 through 512-2024 in the amount of \$105,411.58

Motion to approve: Trustee Moyer **Second:** Trustee Downard

Roll Call: Chad: **Aye** Jim: **Aye** Rick: **Aye**

Fiscal Office

Steve Pontius stopped in the office for update regarding ROW agreement. Advised we had received a draft back from PA office and we were waiting to close Mulberry Street property. Did advise that Board of Trustees' through Trustee Downard need specific request of what Rushcreek Feed is looking for in terms of either maintaining, funding, etc. for the ROW. Trustee Downard also has indicated that the Village of Bremen should be advised since this is not a street or alley in the Village they should remove the Stop sign.

Letter sent to Citizens for Fair Fields, llc and Ohio Power Siting Board.

Perry and Associates was selected as our Auditors for the 6 year cycle. Audit expenses will increase to approx. \$7100 for the first 2- 2year cycles and then \$7600 for the last 2 year cycle.

Received election for OTARMA (insurance) company Board of directors if interested in voting.

Notice from Ohio Department of Commerce for any objections to Division of Liquor Control permits in our Township. If the Board has any objections they must be filed by January 2 with the Division of Liquor Control, Legal Section in writing delivered to Reynoldsburg.

Fire

Interested in applying for the AFG Grant. We will fall under a 5% match. Applications due by 12/20/2024. Trustee Ashbaugh questioned who would be applying and what assistance would be needed for the Fiscal Office

Received invoice from Atlantic Fire for repairs to Medic 541. Estimate was for 21,500 – final invoice for repairs is \$23,702.36 difference of \$2,200.00

EMS letter regarding Treatment no Transport for mutual aid. States unable to pay and provided letter from Fairfield Medical Center regarding financial status.

EMS	23	RUNS	TRANSPORTS	8
FIRE	2		0	
MVA	0			
MUTUAL AID	3	GIVEN	0	RECEIVED

	GIVEN	RECEIVED
Berne Township	0	<u>0</u>
Junction City	1	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	0	<u>0</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	2	<u>0</u>

Zoning

Permit application received for Acc. Bldg – Lenhart

Permit application received for Deck/Pool - Lytle

Permit application received for Deck - Axe

Zoning Notice sent for SR 312 – construction

Variance Application for Sandra Kilbarger was denied by the Zoning Board of Appeals. On November 13th (minutes attached). Mrs. Kilbarger is requesting to Appeal to the Board of Trustees. Her request is based upon the distance needed for the driveway and road frontage to record the lot split. Mrs.

Kilbarger states the other issues brought up at the Appeals meeting are not relevant to the request of the lot split. The Board contacted Mrs. Kilbarger via telephone. This transfer and requested split began in March 2024 after a survey and new deed was completed. Mrs. Eleanor Syfert signed all necessary papers prior to March of 2024 and even had discussion with surveyor according to Mrs. Kilbarger. Mrs.

Kilbarger engaged counsel through James Price in Lancaster to complete the process. The Board recognized the rights of the family members to express their concerns but determined those are civil matters that do not affect the question or whether or not a lot split variance would be granted.

Motion by Trustee Downard to approve the lot split as presented by Fairfield County Regional Planning and approve the Variance request for the required road frontage. **Second:** Trustee Moyer **Roll Call:**

Chad: Aye Jim: Aye Rick: Aye

The Board asked the Fiscal Office to advise Fairfield County Regional Planning of the decision.

Road Department

Fall Mowing completed

Young Road Graded

Richard and David will be on Vacation from December 2nd through the 6th.

Trustee Moyer asked Richard if the list of chip seal roads for 2025 had been prepared. Richard stated that was not yet complete. Trustee Downard asked remaining # of gravel miles the Township has.

Richard responded with Young Road 1.6 miles, Houck Road .3 mile and Shaw Road .6 mile.

A review of new miles this year and total miles was discussed. Richard will present a list of roads to the board soon.

Trustee Ashbaugh stated we could wait until January to post bids for Grindings. We have sufficient to wait. Grindings from a some calls Trustee Ashbaugh made are CRC-Shelley Materials around \$12.00 per ton, Powers approx. \$18.00 per ton but do not have a way other than scale on loader to reflect weight and Shelly and Sands, S. Zanesville – approx.. \$30.00 per ton

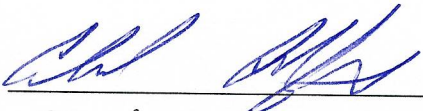
Administration

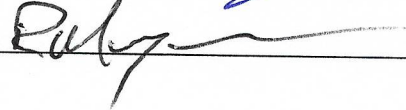
County commissioners passed the resolution to vacate the east end of McCullough Road. Recording the vacation at the courthouse. Originals were required and sent to Rochelle at Commissioners office.

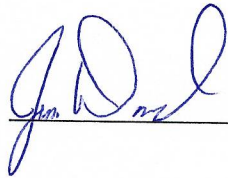
Response received from Fairfield County Land Reutilization stating they have recently received funding and will begin the demolition process with asbestos testing in early December. Also indicated any well and septic will be plugged or removed and a neighbor has expressed interest in obtaining the property.

FURTHER BUSINESS:

Hearing no further business. Trustee Ashbaugh moved to adjourn at 7:35 p.m.







Bank Reconciliation

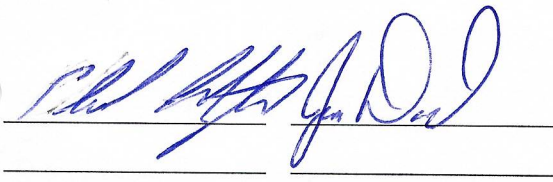
Reconciled Date 11/30/2024

Posted 12/2/2024 11:31:18 AM

Prior UAN Balance:		\$5,219,972.46
Receipts:	+	\$885,330.02
Payments:	-	\$997,652.89
Adjustments:	+	\$0.60
Current UAN Balance as of 11/30/2024:		\$5,107,650.19
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 11/30/2024:		\$5,107,650.19
Entered Bank Balances as of 11/30/2024:		\$5,116,011.24
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$8,361.05
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 11/30/2024:		\$5,107,650.19

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 11/30/2024.

There are no outstanding adjustments as of 11/30/2024.

Outstanding Payments

UAN v2024.2

Reconciled Date 11/30/2024

Posted 12/2/2024 11:31:18 AM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	43668	09/25/2024	BRENDA FREISNER	\$1.60
PRIMARY	Warrant	43708	11/20/2024	ALLIED BENEFIT SYSTEMS, INC.	\$1,498.28
PRIMARY	Warrant	43714	11/20/2024	COLUMBIA GAS COMPANY	\$735.00
PRIMARY	Warrant	43717	11/20/2024	GOOD HOUSEKEEPING SHOP INC	\$58.50
PRIMARY	Warrant	43725	11/20/2024	BILL MYERS	\$15.00
PRIMARY	Warrant	43728	11/20/2024	CHARLIE HOCKMAN	\$15.00
PRIMARY	Warrant	43731	11/20/2024	ALLIED BENEFIT SYSTEMS, INC.	\$5,993.40
PRIMARY	Warrant	43733	11/25/2024	WILLIAM LYTLE	\$44.27
					<u>\$8,361.05</u>

Payment Listing

UAN v2024.2

11/21/2024 to 12/4/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
513-2024	12/03/2024	12/02/2024	EP	DONALD L ABRAM III	\$210.14	O
514-2024	12/03/2024	12/02/2024	EP	CHAD M ASHBAUGH	\$555.83	O
515-2024	12/03/2024	12/02/2024	EP	LISA A BURNWORTH	\$818.03	O
516-2024	12/03/2024	12/02/2024	EP	DAVID G CAMPBELL	\$1,082.74	O
517-2024	12/03/2024	12/02/2024	EP	RICHARD CURTLENN CAMPBELL	\$1,191.19	O
518-2024	12/03/2024	12/02/2024	EP	LISA A CRINER	\$174.00	O
519-2024	12/03/2024	12/02/2024	EP	JAMES S DOWNARD	\$633.38	O
520-2024	12/03/2024	12/02/2024	EP	WILLIAM M. DUVALL	\$952.21	O
521-2024	12/03/2024	12/02/2024	EP	AMBER LEE-ANNE FLINT	\$1,544.93	O
522-2024	12/03/2024	12/02/2024	EP	MATTHEW GRAHAM	\$790.20	O
523-2024	12/03/2024	12/02/2024	EP	ERIKA N HEDGES	\$179.18	O
524-2024	12/03/2024	12/02/2024	EP	JEREMI W HEDGES	\$1,808.05	O
525-2024	12/03/2024	12/02/2024	EP	JORDAN P IRWIN	\$298.05	O
526-2024	12/03/2024	12/02/2024	EP	ANTHONY M. KERR	\$1,433.76	O
527-2024	12/03/2024	12/02/2024	EP	STEVEN PHILLIP KILBARGER	\$2,052.48	O
528-2024	12/03/2024	12/02/2024	EP	RICHARD E MOYER	\$624.32	O
529-2024	12/03/2024	12/02/2024	EP	BRADEN L SHULL	\$1,505.86	O
530-2024	12/03/2024	12/02/2024	EP	RYAN M SMITH	\$1,568.32	O
532-2024	12/02/2024	12/02/2024	CH	TREASURER, STATE OF OHIO	\$948.00	O
533-2024	12/03/2024	12/02/2024	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,693.62	O
534-2024	12/03/2024	12/02/2024	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3.75	O
535-2024	12/03/2024	12/02/2024	EW	DEPT OF TREASURY - IRS	\$3,705.98	O
536-2024	12/04/2024	12/02/2024	EW	Ohio Police & Fire Pension Fund	\$10,359.79	O
43733	11/25/2024	11/25/2024	RW	WILLIAM LYTLE	\$44.27	O
43734	12/04/2024	12/04/2024	AW	SUNOCO CORPORATIION	\$21.58	O
43735	12/04/2024	12/04/2024	AW	DELILLE OXYGEN COMPANY	\$288.00	O
43736	12/04/2024	12/04/2024	AW	VILLAGE OF BREMEN	\$197.60	O
43737	12/04/2024	12/04/2024	AW	AG PRO	\$19,150.79	O
43738	12/04/2024	12/04/2024	AW	COMPANION LIFE INSURANCE COMPANY	\$317.39	O
43739	12/04/2024	12/04/2024	AW	CARTER LUMBER DBA: HOLMES LUMBER	\$725.00	O
43740	12/04/2024	12/04/2024	AW	MIDWEST TOWING & RECOVERY LLC	\$2,753.89	O
43741	12/04/2024	12/04/2024	AW	OFFICE MART, INC.	\$255.96	O
Total Payments:					\$58,888.29	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$58,888.29	

Trustee

Trustee

Total Less Conversion Vouchers:

\$58,888.29

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

Status: O - Outstanding, C - Cleared, V - Voided, B - Balance

Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.