

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

December 18, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Absent Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

NONE

MINUTES

The Minutes from the December 4, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval.

Motion to accept: Trustee Downard **Second:** Trustee Ashbaugh. **Roll Call:** Chad: **Aye** Jim: **Aye**
Rick: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrants 43742 through 43765 and EFT's 537-2024 through 560-2024 in the amount of \$49,643.62
Reallocate funds from 2191-220-190-0002 (part time) to 2191-220-190-0001(full time salary)
2191-220-224 to 2191-213 (Medicare)

Purchase Order 24-2024 Don's furniture for new mattresses and box springs

Purchase Order 25 and 26-2024 American Electric Power

Blanket Purchase Order 44-2024 Zoning for Commission meetings and RPC meetings

Payroll adjustments for Trustees EOY – Ashbaugh, \$14.00, Downard \$14.00, Burnworth \$21.49, Moyer
elected to continue reduced Salary for remainder of 2024.

Motion to approve: Trustee Moyer **Second:** Trustee Downard

Roll Call: Chad: **Aye** Jim: **Aye** Rick: **Aye**

Fiscal Office

Trustee Salary chart for 2025 distributed. The rate and amount are set automatically by our Estimated Available Resources. We currently fall in the 6-10M Bracket.

Temporary Revenue Budget distributed for review. Appropriation budget will be distributed prior to the final year end meeting.

Final year end meeting December 30th at 8:00 A.M.

Fire

Thank you to John and Linda Graham for their generous donation to the fire department.

Assisted in unloading items for the food pantry.

Santa to the historical society.

1 grant submitted, **AFG grant** requesting \$86,681.00 for new supply and attack line

Working on second grant for Ohio Department of Commerce for approximately **14K** for purchase of RIT Pak and replacement gear.

Received a quote to continue the Wellness Program, with PinPoint for 2025. Cost is \$3,150.00 for continuing education sessions for Full time FF's and Voluntary for Part Time FF's. Trustee Downard will review the contract

EMS	27	15
FIRE	4	
MVA	1	
MUTUAL AID	12	1

	GIVEN	RECEIVED
Berne Township	2	<u>0</u>
Junction City	7	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	2	<u>0</u>
Richland	0	<u>1</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	1	<u>0</u>

Zoning

Occupancy permit issued for Pleasant View Road

3 zoning permits issued

2 new applications received

The Board asked to receive more detailed information for the report in the new year.

Road Department

Trustee Ashbaugh completed the demolition of the 121 Mulberry Street property with Ashbaugh Trucking and Excavating equipment and time. The Road Crew was able to chip brush from the trees removed.

Dirt pile is still on Durbin Run

Cleared down trees and brush on Ireland, Marietta, Young and Avalon

Brush on multiple other roads after more winds

Replaced the undersized driveway culvert on Houck

Repair flat on F550

Chip Brush

Thank you to Jesse Ashbaugh for clearing a down tree on Young Road

Administration

Steve Pontius sent his requests for a ROW agreement. Trustee Downard provided a copy to the Board. Based on those requests the Board will continue to work toward a final agreement.

Trustee Downard prepared an as built drawing for the Village of Bremen and Township to maintain in our property file that details location of utilities' location on the 121 Mulberry Street property. Lisa will forward one to the Village and add one to our property file.

FURTHER BUSINESS:

Hearing no other business, Trustee Ashbaugh motion to adjourn at 7:14 p.m.

Ch. Ashbaugh

R. May

J. D. J.

Payment Listing

12/19/2024 to 12/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
43766	12/20/2024	12/20/2024	AW	CLARENCE MILLER DBA: MILLER HAULING	\$326.37	O
43767	12/24/2024	12/24/2024	AW	FAIRFIELD COUNTY REGIONAL PLANNING	\$629.25	O
43768	12/24/2024	12/24/2024	AW	WEBCHICK, LLC	\$770.00	O
43769	12/24/2024	12/24/2024	AW	BOUND TREE MEDICAL	\$1,640.67	O
43770	12/24/2024	12/24/2024	AW	DELILLE OXYGEN COMPANY	\$193.24	O
43771	12/24/2024	12/24/2024	AW	Ohio Department of Administrative Services	\$375.00	O
Total Payments:					\$3,934.53	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$3,934.53	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.


 _____ Trustee
 _____ Trustee
 _____ Trustee
 _____ Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.